

COVID-19 ASSIGN TYPES AVAILABLE IN POLARIS


As we navigate the COVID-19 pandemic, we are working on solutions to be able to track those who need to take Paid or Unpaid Time Off. It is important that we track this information in both Workday *and* Polaris to ensure the local team knows which Physicians and CRNAs are available for assignment to cases on the board.

To that end, Phil Tufts, Director of Database & Software Development, has added two new ASSIGN TYPES in the Polaris system for use by facility schedulers:

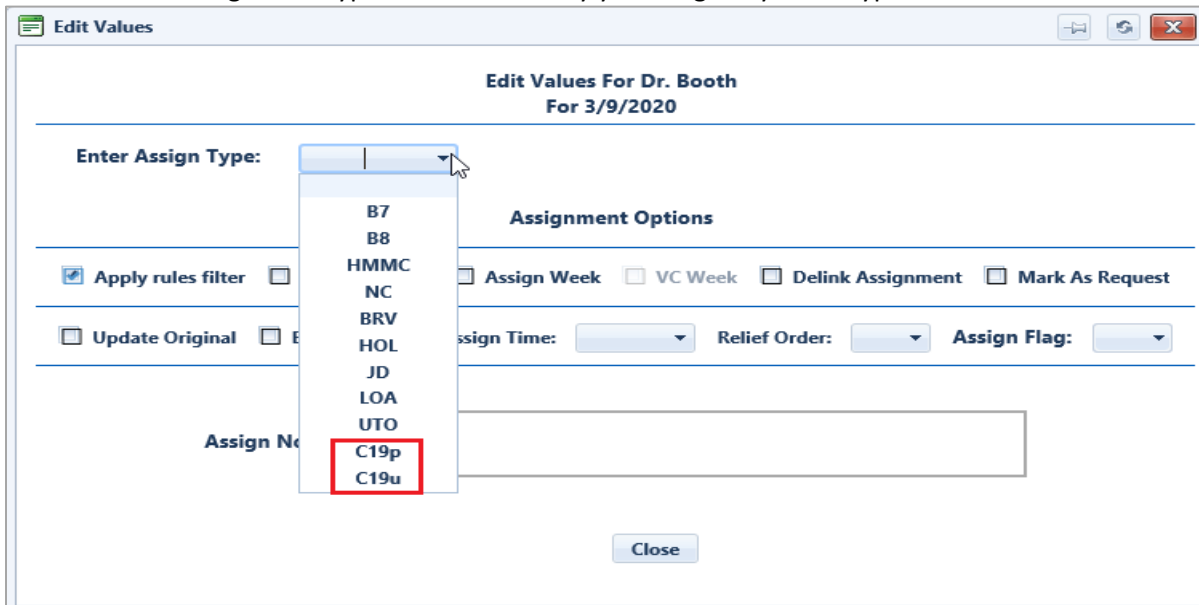
C19p = **Paid** Time Off for COVID-19 related issues (voluntary and involuntary)

C19u = **Unpaid** Time Off for COVID-19 related issues (voluntary and involuntary)

Here are example screenshots of these in the system for assignment:

Baylor All Saints Medical Center Edit Assignment Types												
Export:  Close												
Edit	ID	Assign Type	List Order	Description	Hour Value	Is Start	Is Offsite	Is Holiday	Is Split	Is Multi Day	Display Color	
Edit	46	C19p	50	Covid-19 related paid time-off.	0	0	0	0	0	0		
Edit	47	C19u	51	Covid-19 related unpaid time-off.	0	0	0	0	0	0		

Use these new assignment types in the same way you assign any other type:



Questions? Email Phil.Tufts@northstaranesthesia or Angel.Lee@northstaranesthesia.com for assistance.